DELAWARE VALLEY REGIONAL HIGH SCHOOL DISTRICT **BOARD OF EDUCATION**

Regular Meeting – December 20, 2021

TIME and PLACE: The regular meeting was held on December 20, 2021 by the Board of Education of the Delaware Valley Regional High School District, Hunterdon County, in the Cafeteria of the Delaware Valley Regional High School, 19 Senator Stout Road, Frenchtown, New Jersey 08825.

SUNSHINE

NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate and electronic notice of this meeting was provided through the public notice on January 05, 2021 by:

- a. Emailing to the Hunterdon County Democrat and Express Times
- b. Posting on the District Website and the main bulletin board in the District Office
- c. Filing with the Clerks of the following municipalities: Alexandria Township, Frenchtown Borough, Holland Township, Kingwood Township and Milford Borough.

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by President Gordon-Obal.

ROLL CALL

Present:

Ellen Gordon-Obal, President

Jonathan DeLisle, Vice President

Gerard Bowers Amy Elphick

Lynda DeFrancesco

Michelle Kletter

Debora Frank

George Tavernite (arrived 7:09 p.m.)

Patrick Mancini

DISTRICT ADMINISTRATORS

Present:

Daria Wasserbach, Superintendent

Teresa O'Brien, Business Administrator/Board Secretary

ALSO PRESENT: Robert Lorfink, Esq.

ALSO PRESENT:

Approximately 30 students, staff and members of the community in attendance.

President Gordon-Obal lead the Board in the Pledge of Allegiance.

EXECUTIVE SESSION

Resolved by the Board of Education of Delaware Valley Regional High School as per Chapter 231, P. L. 1975:

- 1. That it is hereby determined that it may be necessary to meet in Executive Session on Monday. December 20, 2021 to discuss: Personnel
- 2. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

3. The length of the meeting is thought to be approximately fifteen (15) minutes. Action will be taken upon returning to open session.

The board returned to open session at 7:29 p.m. on motion by Frank, seconded by Elphick. Motion carried by unanimous voice vote.

PRESENTATIONS

Student Recognition:

Athletes of the Month: Mr. Deniz, Athletic Director

• Cheer:

Brianna Moose, Coach DeWire

- Performing Arts Student of the Month:
 - Julia Burchill: presented by Ms. Fleischman/Mr. Ambs
- Special Student Recognition: Daria Wasserbach, Supintendent

Rin Gatley and Hunter Leeds

2021 Joy Prescott Humanitarian Award for Student Leadership and Dedication

ADMINISTRATIVE/STAFF PRESENTATION AND REPORTS

Management Reports:

- School Administration Adrienne Olcott, Principal
- School Administration Bill Deniz, Athletic Director, Supervisor of Health and Physical Education

PUBLIC COMMENT - Bylaw No. 0167 "Public Participation in Board Meetings"

Grace DeLisle, Student Council Vice President, stated that the Student Council wants to take a more active role in the decisions for the student body. She also congratulated Rin Gately and Hunter Reeds for their recent recognition for leadership and making our school safe for all students.

BOARD GOALS AND EVALUATION CALENDAR

2021/2022 District Goals

- To develop and implement learning recovery for all students 1.
- To continue to foster a school culture and climate that honors our shared mission, vision and beliefs that 2. provides a supportive educational environment for teaching and learning for all students and staff.
- Develop community and business partnerships that provide opportunities and experience beyond the 3. classroom for all students.
- 4. Develop a strategy to promote Delaware Valley Regional High School, and to retain and attract students.

2021/2022 Calendar for Board/CSA Evaluation:

Goals publicly affirmed by the Board	September 27
Action Plans presented to the Board	September 27
Updates given on progress	Monthly
Board Self-evaluation form to the Board	May 31
Goal/Leadership Evaluation (Part 1 & Part 2)	June 20

Goals/Indicators of success incorporated into goal evaluation document

CSA completes form (goals, indicators, ratings)	April 25
Both forms returned to FSR or Board President	May 9
Analysis completed by FSR	May 16
Initial CSA Summary REport completed and distributed to Board for review	June 13
Final CSA Summary Report complete by Board President	June 20
Report given to CSA	June 20
Summary Conference (must be completed by June 30)	June 27
Final report to public on Board Goals	June 27

<u>SUPERINTENDENT</u> – Daria Wasserbach

Informational Items:

- Update on District Goals and Objectives
- Presentation: NJ Quality Single Accountability Continuum (NJQSAC) District Performance Review (DPR)
- Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending December 20, 2021:

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
June 29 – Aug. 23	0	0	N/A	N/A	N/A
Aug 24 – Sept 27	0	0	N/A	N/A	N/A
Sept 28 – Oct 25	2	0	N/A	N/A	N/A
Oct 26 – Nov 29	3	2	Y	Y	N
Nov 30 – Dec 20	0	0	N/A	N/A	N/A
Dec 21 – Jan 24					**
Jan 25 – Feb 28					
Feb 29 – Mar 28					
Mar 29 – April 25	*				
April 26 – May 23					
May 24 – June 27					
TOTAL	5	2			

• Short-term Suspension Report: December 20, 2021:

Student ID	Violation of Student Code of Conduct	Level of Infraction	Date/s of Infraction	Terms of Suspension/dates	Clearance Required
112010	Vandalism	3	11/24/2021	1 day OSS 12/2/2021	N/A
112106	Vandalism	3	11/24/2021	1 day OSS 12/2/2021	N/A
111140	Vandalism	3	11/24/2021	1 day OSS 12/8/2021	N/A
113114	Threat	4	12/03/2021	5 days OSS 12/3,12/6,12/7, 12/8 & 12/9	Re-entry meeting 12/10
112090	Willful Disobedience	4	12/15/2021	5 days OSS 12/16, 12/17,12/20, 12/21 & 12/22	Re-entry meeting upon receiving clearance letter.
107391	Profanity/Obscene Language	3	12/15/2021	3 days OSS 12/17, 12/20 & 12/21	Re-entry meeting required TBD

COVID-19 Activity Report:

Period Ending (COVID Risk by Color)	# of Positive Cases For Period Ending	Cumulative Annual Positive Cases
August 31, 2021*	4	4
September 30, 2021	8	12
October 31, 2021	69	81
November 30, 2021*	17	98
December 20, 2021	26	119
January 2022		
February 2022		
March 2022		
April 2022	-	4
May 2022		
June 2022	1	

^{*}As of the time of publication; subject to change pending additional confirmed cases.

Action 22-195

HIB Report

BE IT RESOLVED that the Board of Education affirmed the HIB Report submitted on November 29 2021. Moved by DeFrancesco, seconded by Elphick. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-196

2020/2021 School Self-Assessment for Determining Grades

BE IT RESOLVED that the Board of Education accepted the 2021/2022 NJQSAC DPR and authorized its submission to the NJ Department of Education. Moved by DeFrancesco, seconded by Elphick. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

<u>SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY</u> – Teresa O'Brien Informational Items:

- Next Regular Board of Education Meeting January 24, 2022 (tentative)
- Reorganization Meeting- Monday, January 3, 2022, 7:00 p.m.
- January Bill List Review TBD

Action 22-197

Field Turf Carpet Design

BE IT RESOLVED that the Board of Education approved the field turf carpet design as presented. Moved by Mancini, seconded by DeLisle. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-198

Minutes

BE IT RESOLVED that the Board of Education approved the following meeting minutes:

November 29, 2021 - Regular Minutes

November 29, 2021 - Executive Minutes #1

November 29, 2021 – Executive Minutes #2

Moved by Mancini, seconded by Frank. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

<u>OPERATIONS COMMITTEE</u> – Jonathan DeLisle - Chairperson, Patrick Mancini, George Tavernite Informational items:

Action 22-199

2021/2022 Field Trips

BE IT RESOLVED that the Board of Education approved the following 2021/2022 Field Trips in accordance with N.J.A.C. 6A:23A-5.8 (c):

Organization/Department	Destination	Date
Special Education	Bethlehem, PA	December 2021

Moved by DeLisle, seconded by Mancini. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-200

BE IT RESOLVED that the Board of Education approved the revised 2021/2022 Joint Transportation Agreements as indicated below. Delaware Valley Regional High School shall serve as the Lead Educational Authority and Host District:

District	Destination	Route No.	Route Cost
Hunterdon County ESC	Calais School	1500	\$55,612.80
	Celebrate the Children	1803	\$71,686.80
	Warren Glen	1820	\$50,097.60
	Aide	1820	\$15,116.40
	East Amwell School	1822	\$41,571.00
	Aide	1822	\$11,100.60
	High Bridge School	1902	\$47,071.80
	Newmark High School	1907	\$55,156.20
	Sage School	1914	\$1,802.16
	Rutgers Behavioral Health	1955	\$28,242.00
	Aide	1955	\$9,928.80
	Horizon School	2015	\$71,532.00
	Hunterdon Central HS	2106	\$45,756.00
	Hunterdon Prep	2110	\$44,649.00
	Somerset VoTech	2111	\$63,653.40
	Somerset VoTech	D1829	\$40,761.00
	Clinton Public	LB01	\$33,840.00
	North Hunterdon Regional H.S.	NH10	\$40,717.04
Total			\$728,294.60

Moved by DeLisle, seconded by Mancini. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-201

2021/2022 Joint Transportation Agreement – Burlington County Special Services

BE IT RESOLVED that the Board of Education approved the 2021/2022 Joint Transportation Agreements as indicated below. Burlington County Regional School District shall serve as the Lead Educational Authority and Host District:

District	Destination	Route No.	Route Cost
Delaware Valley Regional HS	Burlington County Special Services	BCSS1	\$8,069.17
Total			\$8,069.17

Moved by DeLisle, seconded by Mancini. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-202

Disposal/Recycling - Technology Equipment

BE IT RESOLVED that the Board of Education approved the disposal or recycling to AGI Repairs of technology equipment with an approximate reimbursement of \$11,227.00 to the district as follows:

Model	Make	Quantity	
iPad Air 2	Apple	56	
iPad 2	Apple	82	
iPad Air 1	Apple	464	
Access Point	Fortinet	81	

Moved by DeLisle, seconded by Mancini. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-203

Rockwell Heavy Duty Shaper disposal

BE IT RESOLVED that the Board of Education approved the disposal of the Rockwell Heavy Duty Shaper which is old and dangerous to run. Moved by DeLisle, seconded by Mancini. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

<u>FINANCE COMMITTEE</u> – Patrick Mancini - Chairperson, Gerard Bowers, Jonathan DeLisle, Ellen Gordon

Informational Items:

- Track replacement
- Sell used technology equipment
- Fire alarm system
- Farm house demolition

Action 22-204

December 20 Bill List

BE IT RESOLVED that the Board of Education approved the December 20, 2021 bill list as follows:

General Fund 10	\$1	,918,720.96
Special Revenue Fund 20		32,793.51
Capital Projects Fund 30		6,466.12
Technology Fund 61		298,313.12
Transportation Consortium Fund 62		9,566.88
Administrative Shared Services Fund 63		
Total	\$2	2,265,860.59
Cafeteria (November)	\$	2,695.85

Moved by Mancini, seconded by Elphick. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-205

Budget Transfers - November

BE IT RESOLVED that the Board of Education approved line item transfers dated November 01, 2021 through November 30, 2021 in the amount of \$375,345.37. Moved by Mancini, seconded by Elphick. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays,0.

Action 22-206

November 2021 Fund Financial Report

BE IT RESOLVED that the Board of Education acknowledged receipt of the monthly certification of the Board Secretary for November 2021, and after review of the Board Secretary's and November 2021 Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a). Moved by Mancini, seconded by Elphick. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays,0.

Action 22-207

November 2021 Other Financial Reports

BE IT RESOLVED that the Board of Education approved the following financial reports:

Game Officials Account	November 2021
Petty Cash Account	November 2021
Student Activities Account	November 2021
Scholarship Account	November 2021
Cafeteria Account	November 2021

Moved by Mancini, seconded by Elphick. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-208

Award Contract - New Track System

BE IT RESOLVED that the Board of Education awarded a contract through the ESCNJ Cooperative Pricing contract # AEPA-20A to Field Turf USA, Inc. to remove and dispose of the existing track and install a new track system in the amount of \$299,081.00. Moved by Mancini, seconded by Elphick. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays,0.

Action 22-209 FY22 ESEA Amended Application

BE IT RESOLVED that the Board of Education approved the submission of the FY22 ESEA Amended Application to the NJ Department of Education for carryover funds in Title I in the amount of \$7,671 for a total Title I allocation of \$25,993. Moved by Mancini, seconded by Elphick. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

<u>NEGOTIATIONS COMMITTEE</u> - Ellen Gordon-Obal – Chairperson, George Tavernite Informational items:

<u>PERSONNEL COMMITTEE</u> – Ellen Gordon-Obal – Chairperson, Jonathan DeLisle, Debora Frank, Lynda DeFrancesco
Informational items:

IT IS NOTED THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT.

Action 22-210 Resignation – Dean Breithoff

BE IT RESOLVED that the Board of Education accepted the resignation of **Dean Breithoff**, Instructional Aide, with regret, effective January 16, 2022. Moved by Gordon, seconded by Mancini. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-211 Disability Leave of Absence – Employee #4045

BE IT RESOLVED that the Board of Education approved the **Disability Leave of Absence** for employee #4045, beginning November 30, 2021 to June 30, 2021. Moved by Gordon, seconded by Mancini. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-212 2021/2022 Employment Contract – Allison Scerbo

BE IT RESOLVED that the Board of Education approved the 2021/2022 employment contract for Allison Scerbo, as Instructional Aide, 1.0 FTE, Aide Guide, Step 5, for 7.25 hours a day, at a salary of \$30,030, prorated, beginning December 15, 2021 to June 30, 2022. Moved by Gordon, seconded by Mancini. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-213 2021/2022 Appointment – Julia Smith

BE IT RESOLVED that the Board of Education approved the 2021/2022 appointment of **Julia Smith**, Part Time Leave of Absence Instructional Aide, .4 FTE, Aide Guide, Step 1, for 7.25 hours a day at the hourly rate of \$20.93 an hour beginning December 6, 2021 through on or about February 28, 2022. Moved by Gordon, seconded by Mancini. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-214

Rescind Co-Curricular Advisor/Coach

BE IT RESOLVED that the Board of rescinded the **appointment of Co-Curricular Advisor/Coach** for the **2021/2022** school year:

POSITION	APPLICANT	YEARS EXPERIENCE	2021/2022 SALARY
Lacrosse Boys' Assistant Coach	Marc Oceanak	1	\$5,995
Track Assistant Coach	Kevin Moran	1	\$5,995

Moved by Gordon, seconded by Mancini. On roll call vote, resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 22-215

2021/2022 Co-Curricular Schedule B Coach

BE IT RESOLVED that the Board of Education approved the employment contract of the following Co-Curricular Schedule B Coach for the 2021/2022 school year:

POSITION	APPLICANT	YEARS EXPERIENCE	2021/2022 SALARY
Lacrosse Boys' Assistant Coach (.5 split position)	Marc Oceanak	1	\$2,997.50
Lacrosse Boys' Assistant Coach (.5 split position)	Partick LaFevre	0	\$2,997.50
Track, Assistant Coach (.5 split position)	Daniel Casserly	1	\$2,997.50
Track, Assistant Coach (.5 split position)	Michael Haughey	0	\$2,997.50

Moved by Gordon, seconded by Mancini. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, Jonathan DeLisle.

Action 22-216

2021/2022 Employment Contract – Stacy Grady

BE IT RESOLVED that the Board of Education approved the 2021/2022 employment contract for Stacy Grady, as Science Supervisor, at a salary of \$94,500, prorated, beginning January 1, 2022 and ending June 30, 2022. Moved by Gordon, seconded by Mancini. On roll call vote, resolution was ADOPTED as follows: ayes, 5; nays, 0; abstain, Lynda DeFrancesco, Michelle Kletter, George Tavernite, Ellen Gordon.

<u>POLICY COMMITTEE</u> - Debora Frank – Chairperson, Gerard Bowers, Amy Elphick, Michelle Kletter <u>Informational items:</u>

Action 22-217

Policy & Regulations - Second Reading & Adoption

BE IT RESOLVED that the Board of Education approved the first reading of the following policy and regulation revisions:

P 2422	Comprehensive Health and Physical Education (M) (Revised)
P 2467	Surrogate Parents and Resource Family Parents (M) (Revised)
P 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P 5114	Children Displaced by Domestic Violence (Abolished)
P 5116	Education of Homeless Children (Revised)
P 7432	Eye Protection (M) (Revised)
R 7432	Eye Protection (M) (Revised)
P 8420	Emergency and Crisis Situations (M) (Revised)
R 8420.1	Fire and Fire Drills (M) (Revised)
P 8540	School Nutrition Programs (M) (Revised)
P 8550	Meal Charges/Outstanding Food Service Bill (M) (Revised)
P 8600	Student Transportation (M) (Revised)
P 8810	Religious Holidays (Abolished)
P 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
P 6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (New)
P 6115.03	Federal Awards/Funds Internal Controls - Conflict of Interest (M) (New)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
P 1648	Restart and Recovery Plan (M) (Abolished)
P 1648.02	Remote Learning Options for Families (M) (Abolished)
P 1648.03	Restart and Recovery Plan - Full-Time Remote Instruction (M) (Abolished)
P 1648.13	School Employee Vaccination Requirements (M) (New)
P 1648.14	Safety Plan for Healthcare Settings in School Buildings - COVID-19 (M)
P 2425	Emergency Virtual or Remote Instruction Program (M)
P 5751	Sexual Harassment of Students (M)
R 5751	Sexual Harassment of Students (M)
Bylaw 0167	Public Participation in Board Meetings
Bylaw 0169.02	Board Member Use of Social Networks

Moved by Frank, seconded by Bowers. On roll call vote, resolution was ADOPTED as follows: ayes, 8; nays, Michelle Kletter.

<u>EDUCATION AND STUDENT AFFAIRS COMMITTEE</u> - Jonathan DeLisle - Chairperson, Amy Elphick, Debora Frank, Michelle Kletter <u>Informational items:</u>

Community Activities Calendar:

Alexandria Township:

Township Committee Meeting (2nd Wednesday)

Holland Township:

Township Committee Meeting (1st and 3rd Tuesday) Free Rabies Clinic, January 8th, 10:00 am - 12 noon

Kingwood Township:

Township Committee Meeting (1st Thursday)

Frenchtown Borough:

Township Committee Meeting (1st Wednesday)

Milford Borough:

Township Committee Meeting (1st and 3rd Monday)

Delaware Valley Regional High School:

Early Dismissal - December 23rd

Winter Recess - December 24th - December 31st

School Closed MLK Day- January 17th

PUBLIC COMMENT - Bylaw No. 0167 "Public Participation in Board Meetings"

- Jeanie Franzo of Alexandria Township stated that her daughter's math class is behind in their curriculum. Her teacher told them they would not be able to take the next class because they took too long to review and catch up. The students are struggling with mental health issues. In regards to the Poem about America read in her daughter's class, hate should not be taught in the classes.
- Mrs. Gordon thanked the four sitting board members that will not be returning in January.

EXECUTIVE SESSION

Resolved by the Board of Education of Delaware Valley Regional High School as per Chapter 231, P. L. 1975:

- 1. That it is hereby determined that it may be necessary to meet in Executive Session on Monday, December 20, 2021 to discuss: Legal Matters.
- 2. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- 3. The length of the meeting is thought to be approximately thirty (30) minutes. Action may be taken upon returning to open session.

The board returned to open session at 9:05 p.m. on motion by Mancini, seconded by Gordon. Motion carried by unanimous voice vote.

ADJOURNMENT

BE IT RESOLVED that the Board of Education adjourned the meeting at 9:06 p.m. Moved by Mancini, seconded by Frank. On roll call vote, resolution was ADOPTED as follows: ayes 9; nays, 0.

Respectfully submitted,

Teresa O'Brien, Business Administrator/Board Secretary

Ellen Gordon-Qbal, Board President